



Town of Darrington

JOB OPENING

Job Title: Broadband Expansion Coordinating Consultant

Closing Date: Open until filled

Employment Status: Contract employee, Temporary Full-time, possibly some weekends

Salary: Negotiable

Benefits: None

Description Overview: The Town of Darrington has entered into an interlocal agreement with Snohomish County to conduct outreach to support broadband expansion along SR 530 and in Verlot. Examples of possible outreach and engagement projects/tasks are provided below. The Town intends to award one contract to a consultant to assist with developing, implementing and reporting on outreach and engagement projects/tasks. The contract will expire by 9/30/2026 or at the maximum dollar amount.

Darrington Scope Statement

The scope of these activities include:

- Using the list of broadband-eligible property owners provided by Snohomish County, identify households and businesses that are eligible for broadband services;
- Building relationships with individuals, businesses, public agencies and community organizations along SR 530 and in Verlot that are eligible for broadband service;
- Informing eligible property owners of the opportunity to connect with broadband expansion as it takes place;
- Explaining the potential benefits of broadband expansion to eligible property owners and gathering feedback on what benefits are most helpful as individuals and businesses make decisions;
- Executing or participating in a minimum of two public events that engage community members in considering connecting to broadband;
- Developing and producing written and electronic materials to inform and explain the opportunity to connect with broadband expansion and potential benefits for eligible property owners;
- Utilizing multiple channels of communication, including mail, email, bulletin boards, social media, advertising, and in-person visits, to communicate with eligible property owners;

- Producing monthly written reports for the Town of Darrington to use for obtaining reimbursement for outreach and engagement activities from Snohomish County;
- Maintaining complete records of all outreach and engagement activities and providing these records upon request or at the conclusion of the contract;
- Coordinating outreach and engagement activities with staff from the Town of Darrington and Snohomish County.

Working Conditions and Physical Demands: Work is done in an outdoor / indoor environment subject to interruptions. Employees must dress according to weather conditions. Specific vision abilities required by this job include close vision and the ability to adjust focus. While performing the duties of this job, the employee is frequently required to bend at the waist and kneel or crouch to stand or sit, walk, climb, talk and hear. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

The Town of Darrington is an equal opportunity employer