

TOWN COUNCIL MEETING

MINUTES

SEPTEMBER 13, 2023

I. CALL TO ORDER

Mayor pro tem calls meeting to order at 7 PM

II. ROLL CALL

1. Evan Craig - Present
2. Julie Ford - Present
3. Billie Burtenshaw - Present
4. Reed Rankin - Present
5. Gary Willis - Present
6. Dan Rankin - Absent
7. Dianne Allen - Present

III. PLEDGE OF ALLEGIANCE

IV. APPROVAL OF AGENDA

- i. – Reed motions to approve the agenda. - Julie seconds. All in favor. Motion carried

V. APPROVAL OF PREVIOUS MEETING MINUTES

- i. – Julie motions to approve August 9, 2023 minutes; - Evan seconds; All in favor; Motion carried.

VI. CONTINUED BUSINESS

1. Municipal Code – Ordinance No. 782 – Title 6 – Animal Control – final reading
 - i. – Gary motions to approve Ordinance No. 782 – Animal Control and for the mayor to sign. – Julie seconds. All in favor. Motion carried.
 - ii. Gary asks about the park fence at Dot Park, is progressing.
 - iii. Gary asks about start of waterline projects, waiting for materials.

VII. NEW BUSINESS-DISCUSSION ITEM(S)

1. Ordinance No. 783 – Section 2.12.090 of the TOD Municipal Code – Mayor's Salary

- i. – motions to approve Ordinance No. 783 – Section 2.12.090 of the TOD Municipal Code and for the mayor to sign. – seconds. All in favor. Motion carried.
 - ii. Gary expresses reservations about offering insurance. Evan asks where the pay scale came from. Dianne explains that scale is based on the hours the mayor spends in the office. Additional discussion of insurance. Evan asks about the duties of the mayor within the office. Billie asks if other towns pay by the hour. Dianne explains that the hourly pay is to ensure that future mayors will be in the office and accessible to the public.
 - iii. Dianne says that there are 3 alternatives
 - a. Insurance paid in full by the mayor, Gary motions, Evan seconds. All in favor. Motion carries. Dianne will rewrite for next meeting.
 - b. Town pays half of mayor's insurance & nothing toward dependents.
 - c. Town pays for insurance after 80 hours for month.
2. Interlocal Cooperation Agreement Amendment 2 with Snohomish County Housing and Community Development Urban County Consortium
 - i. – Gary motions to approve the Interlocal Cooperation Agreement Amendment 2 with Snohomish County Housing and Community Development and for the mayor to sign. – Julie seconds. All in favor. Motion carried.
 - ii. Dianne reads aloud the agreement to better understand the change in the language, must agree to continue to be eligible for grant monies. Federal HUD requirement.
3. Remove Neil Comeau as signer on all Coastal Community Bank accounts.
 - i. – Julie motions to remove Neil Comeau as signer on all Coastal Community Bank accounts. – Evan seconds. All in favor. Motion carried.
 - ii. Dianne explains that the town had removed Neil, but the bank could not find paperwork.
4. Coastal Community Bank ICS (IntraFi Cash Service) FDIC insured.
 - i. – Reed motions to approve placing any TOD funds over \$250,000.00 in a Coastal Community Bank ICS account and for the mayor to sign. – Julie seconds. All in favor. Motion carried.
 - ii. Dianne explains that IntraFi is a sweep account that will invest \$250,000.00 over the FDIC amount to ensure that all monies are insured. Additional amounts will be swept into IntraFi accounts in \$50,000.00 increments.
5. Gary addresses the vandalism in the park and the need for a camera. There was recently a car driving in the park. Dianne informs that the town's insurance will not allow cameras in an area where children gather.

6. Gary asks when the motorhome on Fullerton Ave. is going to be moved. There are extension cords across the sidewalks to the motorhome. Deputy Stemme has spoken with the owner who claims that as soon as it is repaired, he will be leaving.

VIII. MAYOR'S REPORT

IX. COUNCIL/BOARD/COMMISSION MEMBER REPORTS

X. VISITORS

Ashley with Sno-isle, Grand reopening September 30th, Oct 2nd, 11am rededication of the meeting room and other special events taking place every day of that next week. Asks that on 9/30 to have a Book Chain to help move the books back into the new library that 9-10am to close Givens Ave from Seeman to Cascade St.

- i. – Evan motions to approve road closure. – Gary seconds. All in favor. Motion is carried.

XI. ACCOUNTS PAYABLE APPROVAL

- i. – Reed motions to approve accounts payable payments. – Evan seconds. All in favor. Motion is carried.

XII. ADJOURN

- Julie motions to adjourn September 13, 2023, Town Council Meeting at 8:30 PM; - Evans seconds; all in favor; motion carried.

Dan O. Rankin, Mayor

ATTEST:

Dianne Allen, Clerk-Treasurer