

TOWN COUNCIL MEETING

MINUTES

JUNE 9, 2021

I. CALL TO ORDER

Mayor calls meeting to order at 7 PM

II. ROLL CALL

1. Gary Willis - Present
2. Kerry Frable - Present
3. Billie Burtenshaw - Present
4. Reed Rankin - Present
5. Neil Comeau - Present
6. Dan Rankin - Present
7. Dianne Allen - Present
8. Kim Thoms - Present

III. APPROVAL OF AGENDA

- i. Gary motions to approve the agenda. Neil seconds. All in favor. Motion is carried.

IV. APPROVAL OF PREVIOUS MEETING MINUTES

- i. Neil motions to approve May 12, 2021 minutes; Billie seconds; All in favor. Motion is carried.

V. GUEST SPEAKERS

1. Mauree Perault – Darrington Family Support Center – update on vaccines

- i. The North Counties received a small grant from the county to help promote vaccine information. North Counties would like the Council's permission to pass out pamphlets and or door knockers that provide information on the vaccine and where to get it locally. The information for these pamphlets has been provided by the county.
- ii. Kerry would like to know if there is information available about the break down of age groups and their percentage of vaccinated individuals in each group. Dan explains that there is information and goes over some of the statistics. Dan is going to find that information and pass it on to the Council members.
- iii. Gary asks if Snohomish County is planning on closing the vaccination sites. Dan explains that the county is starting to shut down some of their vaccination sites. The county is leaving the site open at the Arlington Airport. In the not-so-distant future, the mass vaccination sites will be closing down. Gary asks if these locations will be on the pamphlets. Mauree explains that the

information would be provided plus let the community know that the Pharmacy has vaccines available. Gary asks when the pamphlets will go out. Mauree states that they will go out as soon as they get approval. A motion is not needed because it is not a Town funded event.

- iv. Mauree explains that North Counties is doing a raffle every Friday, and to get your name in the raffle, one would have to provide proof that they have received the vaccine and there will be a bigger raffle in August at National Night Out.
- v. There are no objections to North Counties passing out the pamphlets from the Council.
- vi. North Counties would need to discuss street closure for National Night Out scheduled in August at the July meeting.

VI. CONTINUED BUSINESS

1. Swede Creek Logging – donation of BV(U?)80 Skagit Tower/Yarder

- i. There is a local logger that is interest in the Yarder that the Town was lined up to receive. Swede Creek Logging is willing to donate a similar Yarder to the Town in exchange for the Yarder from Whatcom County.
- ii. Gary asks if the BU 80 is in town and if the owner will move it for the Town. It is down Swede Heaven and the current owner will move it for the Town.
- iii. Kerry asks about the other pieces up in Whatcom County. Yes, the Town will be receiving those pieces still.
- iv. Kerry asks how these pieces will be moved and if there is a timeline. Cadin will be organizing work parties to start moving some of the pieces. There is no current timeline, except that the owner has asked to wait until the end of June to start moving the machines.
- v. Reed motions to accept donation of BV80 Skagit Tower/Yarder from Swede Creek Logging and for Mayor to sign. Kerry seconds. All in favor. Motion carried.

2. MOU with Snohomish County for the operating and scheduling of the Whitehorse County Park Ballfields.

- i. Dan and Dianne had a meeting with County Parks and Rec to discuss this MOU
- ii. Town will do the mowing of the fields when baseball/softball/ little league season. The Town will process the reservations and will keep the revenue from the reservations. The County's flat rate for water was also adjusted. DJAA and the School have been left out of this MOU. The School is uninterested in using the field. DJAA in the past had asked if they helped with the maintenance if they could use the fields for free. They have never helped maintain the fields so if they would like to use it in the future, they will have to pay.
- iii. Gary asks if there is a fee schedule already made for that. There was but they couldn't find it so the Office Assistant was working on one that is similar to the County's.
- iv. Reed asks if Dan has an idea of how much it will cost to maintain the field. Currently the only cost is the time it will take to mow.
- v. Gary asks if the Town has to mow the fields twice a week. It is stated in the MOU but Dan states that currently, Public Works has been able to maintain it with mowing it once a week.
- vi. Kerry asks if the Town is going to hire a summer seasonal Public Works/Maintenance position. Dan explains that the Town is hoping to use some of the COVID Funding that the Town is waiting on to be able to hire a fourth person to help.

- vii. Reed motions to accept the MOU with Snohomish County for the operation and scheduling of the Whitehorse County Park Ballfields and for the Mayor to sign. Neil seconds. All in favor. Motion carried.
3. Professional Service Agreement with OAC Services for the project management of the Darrington Wood Innovation Center.
 - i. This went out to bid several weeks ago for Contract Management for the CLT project. The Town received several qualifications. Council has already awarded to OAC, they just need to approve the contract.
 - ii. Neil motions to approve the professional service agreement with OAC Services for the project management of the Darrington Wood Innovation Center and for the Mayor to sign. Reed seconds. All in favor. Motion carried.
4. Gary asks where the Town is at with closing the landfill. Dianne explains that it was not discovered until earlier this year that every year the Town is supposed to be doing specific reports but a report has not been done since 2007. Dianne has talked to several different contractors that work on these reports, and these contractors have never seen a landfill actually closed. These reports cost \$10,000 - \$30,000 to have a contractor do. Dianne believes that after the first one is done, she could do it every year going forward. She just needs to find the money in the budget for the first one.
5. Gary is concerned about the Swinomish Tribe's protest to the water bank project. He asks if Dianne has heard from Ecology. Ecology has stated that they could defend the issues brought up by the Swinomish Tribe and they are working on that. The Swinomish Tribe did send a Public Records Request for all of the paperwork the Town has on the water bank. The attorney and Ecology will probably get a Public Records Request as well.
6. Dan organizes a Town Tour for the Council members.

VII. NEW BUSINESS-DISCUSSION ITEM(S)

1. T-Mobile – Programmatic Agreement Letter
 - i. Dianne explains that T Mobile is doing replacement of equipment on the Tower. The Town now owns the Tower so this agreement needs to be signed for them to update the equipment.
 - ii. Gary motions to approve the Programmatic Agreement Letter and for the Mayor to sign. Neil seconds. All in favor. Motion carried.
2. Driveway Permit – do we want to impose one? (Drainage etc.)
 - i. Currently, the Town does not issue driveway permits. Highway 530 within Town limits is in the Town's jurisdiction. It is up to the Town to make sure driveways meet Highway 530 standards with ingress and egress. There was one that was put in that does not meet these standards and the Town had to abate the property owner. Neil thinks that the Council should discuss making a permit process to avoid issues in the future.

- ii. Gary asks how the Town will let people know about this new permit. Dan explains that it would be hard to let people know, but people can look at the code and if a process was created, it would be added to the code.
 - iii. Dan then asks if this is a permit that should be only for SR 530 or throughout the whole Town. Dianne also explains that in the past, citizens have made driveways over the waterline and the meter boxes. Dianne is in favor for the whole town. Neil agrees.
 - iv. Gary would like to see the policy drawn up before a decision is made. Dianne explains that research will be done and having planning help.
3. Gary had talked to Cadin and Steve about the white dump truck that requires a CDL. Gary was wanting to see if the town should surplus the dump truck since the Public Works team does have a smaller truck that does work for them. There is a Public Works member that is interested in getting a CDL, but the offices that do the training have been closed due to COVID.

VIII. MAYOR'S REPORT

1. The mayor had a meeting with Sharon Swan out at the County Park earlier this week. He did make a suggestion of making a Frisbee golf course out at the park. The people that put the course in the Town Park are not interested in moving the current course out there. Dan is going to work with the County on putting in a course out at the County Park.
2. Dan has been in several meetings for the Darrington Wood Innovation Center. They are still waiting on closing for the final land acquisition.

IX. COUNCIL/BOARD/COMMISSION MEMBER REPORTS

X. VISITORS

1. Jon Allen is present. He would like to know if the library open. Yes, it is. He asks if there is any discussion about going back to in person meetings. Dan explains that if the county opens up, the July meeting will be in person at Town Hall.

XI. ACCOUNTS PAYABLE APPROVAL

1. Accounts Payable/Monthly Payments
 - i. Kerry motions to approve accounts payable payments. Gary seconds. All in favor. Motion is carried.

XII. ADJOURN

Billie motions to adjourn June 9, 2021 Town Council Meeting at 8:04 PM; Kerry seconds; all in favor; motion carried.

Dan O. Rankin, Mayor

ATTEST:

Dianne Allen, Clerk/Treasurer