

TOWN COUNCIL MEETING

MINUTES

MAY 12, 2021

I. CALL TO ORDER

Mayor calls meeting to order at 7 PM

II. ROLL CALL

1. Gary Willis - Present
2. Kerry Frable - Present
3. Billie Burtenshaw - Present
4. Reed Rankin - Late
5. Neil Comeau - Present
6. Dan Rankin - Present
7. Dianne Allen - Present
8. Kim Thoms - Present

III. APPROVAL OF AGENDA

- i. Neil motions to approve the Agenda. Kerry seconds. All in favor. Motion is carried.

IV. APPROVAL OF PREVIOUS MEETING MINUTES

- i. Gary motions to approve April 22, 2021 minutes; Neil seconds; All in favor. Motion is carried.

V. CONTINUED BUSINESS

1. Formal approval of extension of ILA with Snohomish County for Emergency Management Services.
 - i. Kerry motions to approve the extension of ILA with Snohomish County for Emergency Management Services. Gary seconds. All in favor. Motion carried.
2. Resolution GR 329 – intent to annex property into Town limits – Cumming Annexation (High Mountain Landscaping) Stillaguamish Lane.
 - i. Dianne explains that before it can be submitted to the county, this resolution has to be passed.
 - ii. Gary asks if all the land owners signed off of the annexation. Dianne explains that 60% of the landowners have to sign agreeing to the annexation. 87% of the value of the property signatures was obtained.
 - iii. Reed motions to approve Resolution GR 329 – intent to annex into Town limits – Cumming Annexation. Kerry seconds. All in favor. Motion carried.

3. Gary asks if there was an update on the Lahar monitors. Dan agrees to follow up with the forest service.
4. Gary would like an update on the water bank. The water bank is still at Ecology. The Swinomish Tribe has submitted a letter protesting the water bank. The Town has not been turned down from being able to move forward, but it is still at Ecology.
5. Kerry asks if the road that will access the CLT plant has been determined. Dan states that the Town is waiting on a survey and should hear next week.
6. Reed asks about touring the Town's infrastructure with Neil and Billie. Kerry would like to go on this tour. Gary asks if Steve would be available to go on the tour since he knows so much about the Town's infrastructure. They are planning for a Friday.

VI. NEW BUSINESS-DISCUSSION ITEM(S)

1. Notice of Liquor License Application – Moe's Coffee LLC
 - i. Neil explains that the last license lapsed because 60 days went by after it was approved before they opened.
 - ii. Gary motions to approve the Liquor License Application for Moe's Coffee LLC. Billie seconds. Neil abstains. All in favor. Motion carried.
2. Interlocal Agreement with Snohomish County for REET 2 funds for certain capital improvement projects related to building improvements of historical logging industry equipment (placed at Whitehorse Park).
 - i. Neil motions to approve the Interlocal Agreement with Snohomish County for REET 2 funds. Billie seconds. All in favor. Motion carried.
3. Request for application submittal to U.S. Senate for appropriation of funds for CLT project.
 - i. Gary is concerned that there will not be enough funding for the project because the utilities grant application to fund PUD to run power to the plant. Dan explains that there are other funds that can be applied for and if it comes down to it, some funds can be reappropriated and other budget items such as landscaping and the trail connecting to the Whitehorse trail, will be reduced.
 - ii. Neil motions to approve the submittal of application to the U.S. Senate for appropriation of funds for CLT project. Gary seconds. All in favor. Motion carried.
4. Request for application submittal to Snohomish County for 2021 Small Capital Projects Partnership Grant.
 - i. The hope is to put a charging station and a drinking water fountain with water bottle filling station at Old School Park. The charging stations would have fees and these funds will go to the parks fund which has consistently run at a deficit the last couple of years.
 - ii. Neil motion to approve the submittal of application to Snohomish County for 2021 Small Capital Projects Partnership Grant. Kerry seconds. All in favor. Motion carried.
5. Gary asks which waterline project grants that were approve and when is the Town going out to bid. Dan explains that the Town was awarded two projects. One of them is waiting on funding. The second one should go out to bid around September. Dianne explains that CDBG is taking so long due to some

restrictions on their offices due to COVID. Gary would like to have a list composed and get some cost estimates done in the chance that some more funding becomes available that requires the Town to be ready to start the project immediately. Dianne explains that getting those cost estimates would be unfeasible because those estimates would only be guaranteed for 14 days. Discussion was had regarding the projects.

VII. MAYOR'S REPORT

1. Most of the Mayor's recent schedule has been centered on the projects discussed through out the agenda.
2. Dan and Dianne have decided that there is no need for a second meeting in May.

VIII. COUNCIL/BOARD/COMMISSION MEMBER REPORTS

IX. VISITORS

X. ACCOUNTS PAYABLE APPROVAL

1. Accounts Payable/Monthly Payments
 - i. Kerry asks about checks on the email that did not have amounts added to them. Dianne explains that she had to void them all because the new copier in Town Hall was auto set to print double sided so
 - ii. Kerry motions to approve accounts payable payments. Neil seconds. All in favor. Motion is carried.

XI. ADJOURN

- i. Gary motions to adjourn May 12, 2021 Town Council Meeting at 7:44 PM; Neil seconds; all in favor; motion carried.

Dan O. Rankin, Mayor

ATTEST:

Dianne Allen, Clerk/Treasurer