

# TOWN COUNCIL MEETING

## MINUTES

April 14, 2021

### I. CALL TO ORDER

Mayor calls meeting to order at 7 PM

### II. ROLL CALL

1. Gary Willis - Present
2. Kerry Frable - Present
3. Billie Burtenshaw - Present
4. Reed Rankin - Present
5. Neil Comeau - Present
6. Dan Rankin - Present
7. Dianne Allen - Present
8. Kim Thoms - Present

### III. APPROVAL OF AGENDA

- i. Gary motions to approve the Agenda. Neil seconds. All in favor. Motion is carried.

### IV. APPROVAL OF PREVIOUS MEETING MINUTES

- i. Kerry motions to approve March 25, 2021 minutes; Billie seconds; All in favor. Motion is carried.

### V. CLOSE REGULAR COUNCIL MEETING

- i. Gary motions to close the regular council meeting. Reed seconds. All in favor. Motion carried

### VI. OPEN PUBLIC HEARING – Annexation of Property south of Squire Creek Road and west of Stillaguamish Avenue

1. No public present

### VII. CLOSE PUBLIC HEARING

### VIII. OPEN REGULAR COUNCIL MEETING

- i. Billie motions to open the regular council meeting. Gary seconds. All in favor. Motion carried.

## IX. CONTINUED BUSINESS

- i. Kerry and Gary went to Maple Falls to look at the equipment that Whatcom County is trying to give away. Kerry states that there is a yarder that is all set up and that it would be really expensive to have that taken down and moved. He is suggesting letting the County sell it for scrap. Dan says that Andy Anderson is interested in the tower. He is willing to donate one that he already has to the Town. He has also offered assistance with some of the other items the Town is interested in. Dianne clarifies that the equipment is currently displayed in a county park but it is privately owned, and the owner is the one donating the items. Kerry asks where this equipment will go. Dan explains that it will be dispersed throughout the Town's parks and potentially out to the County park.
- ii. Gary asks if there has been anymore information from the DIUA. No, the Town hasn't heard anything.
- iii. Dan explains that he has been working with WSDOT Aeronautical and it was discovered that there is a warehouse on the east side of the Air Port that needs beacons. Those have been ordered.

## X. NEW BUSINESS-DISCUSSION ITEM(S)

### 1. Council to accept annexation paperwork and to go further with process.

- i. Gary states that he had talked to the previous owners years ago and they had stated that they did not want to annex the property. Gary thinks it is a good idea. He asks why the current owner wants to annex. Dan explains that annexing these pieces will be allow a faster process for building and dividing of the parcels than working those processes through the county. In the past the boundary review board didn't want to annex just those pieces, but a few other pieces as well. Gary asks if there will be an upgrade to the waterline. Dan had spoken with Steve, the Public Works Supervisor, about the waterline and Steve has stated that the waterline is sufficient in providing water to those connections.
- ii. Neil motions to table this item. Gary seconds. All in favor. Motion carried.
- iii. Does council want to go through the hearing process on the next meeting? Yes

### 2. ILA with Snohomish County for animal transportation services

Neil motions to approve ILA with Snohomish County for animal transportation services and for the Mayor to sign. Reed seconds. All in favor. Motion carried.

### 3. Interlocal Agreement with Snohomish County for Fire Investigation Services.

- i. There is discussion about when the time starts for their billable hours. Gary states that they tried to negotiate to have their time start when they reach Town limits but they would not agree.
- ii. Gary motions to approve the Interlocal Agreement with Snohomish County for Fire Investigation Services and for the Mayor to sign. Neil seconds. All in favor. Motion carried.

### 4. Interlocal Agreement with Snohomish County for Fire Plan Review and Inspection Services.

- i. Kerry is concerned that the county will slow the process down. Dan states that the Town has assurances that that will not be the case.
  - ii. Reed motions to approve the Interlocal Agreement with Snohomish County for Fire Plan Review and Inspection Services and for the Mayor to sign. Kerry seconds. All in favor. Motion carried.
5. Ordinance 765 – Amending section 9.04.600 Possession of Controlled Substance and section 9.04.610 Drug Paraphernalia
  - i. Dan and Dianne explain the need for such an ordinance.
  - ii. Kerry motions to approve Ordinance 765 and for the Mayor to sign. Gary seconds. All in favor. Motion carried.
6. Marijuana License Application – Green Haven – Huynh Hong Nguyen
  - i. Annual application process
  - ii. Neil asks how long they have been there. Gary says at least 5 years.
  - iii. Reed motions to approve Green Haven Marijuana License Application and for the Mayor to sign. Kerry seconds. All in favor. Motion carried.
7. 4<sup>th</sup> of July Parade – Are we going to have one?
  - i. Dan is unsure if there is enough data. Neil states that if the Town is allowed to have one, it should have one. Gary asks what phase the County has to be in. Neil states that he would like to see the Town to go forward with it because there are several options that the Town has for a parade. Dan asks about fireworks. Gary is worried about people being able to social distance at a firework display. Gary is also concerned about signing a contract and then having to cancel and the Town still will have to pay. Dan suggests that this item be tabled till next week. Dianne reminds the Council that they would need a grand marshal for the parade if the Council decides to go forward with it. Gary says that he would like to see Kevin, Sheila and Randy Ashe as the grand Marshal for the parade, that is his nomination, since they have given so much to the community. Dan states that the parade and grand marshal will be discussed at the next meeting.
  - ii. Kerry asks if there is anyway to know how many people in Darrington have been able to receive their vaccine. Dan believes that about 500 vaccines have been delivered in Darrington, and that is from one of the vaccine providers, and there are two providers in Town.
8. Wetlands Assessment – award contract
  - i. This is for the property that is already owned at the airport, as well as the DNR Triangle. This is where the access road to the Innovation Center will go. We need to do the wetlands assessment to know where the access road will go on the airport property. This went out to bid two weeks ago, and it will end on Friday.
  - ii. Gary motions to award the Wetlands Assessment Contract to the lowest responsive bidder and for the Mayor to sign. Neil seconds. All in favor. Motion carried.
9. Building Inspector – award contract
  - i. We had four building inspector qualifications come in. We felt Pacific Rim Code Services would be our recommendation to council.

- ii. Neil motions to award the Building Inspector Contract and for the Mayor to sign. Reed seconds. All in favor. Motion carried.

#### 10. Peer Review – award contract

- i. This is for engineering services to make sure the engineer portion of the project passes code. We received five applicants. We recommend Stonewood Structural Engineering to council. Gary asks what a Peer Review is. Dan states that the needs to be inspected, and meets code. Pacific Rim does not provide this service.
- ii. Gary motions to award the Peer Review Contract and for the Mayor to sign. Neil seconds. All in favor. Motion carried.

#### 11. Construction Management – award contract

- i. We had four applicants. They will review bid package as it goes out, and bids as they come in. They will assist us with the award, and work along side Public Works to make sure the contractor is providing what the town needs. We recommend OAC to council.
- ii. Neil motions to award the Construction Management Contract and for the Mayor to sign. Reed seconds. All in favor. Motion carried.

#### 12. Cultural Resources Study- award contract

- i. This would only study the area of disturbance, so the road from Highway 530 to the Wood Innovation Center. We recommend Sauk-Suiattle to council. Gary asks who the other two applicants are. Dianne states it was Willemite, and ASM.
- ii. Reed motions to award the Cultural Resources Contract and for the Mayor to sign. Gary seconds. All in favor. Motion carried.

### XI. MAYOR'S REPORT

- i. Dan states that the Mayor's report is mainly covered in the agenda. We continue to have weekly meetings with Forterra. We have a little bit more of a firm timeline. It's a little further out than we anticipated, but by mid-June we should have our bid set ready. It will need to go to the EDA for a 3-week process review, which we should receive back in July.

### XII. COUNCIL/BOARD/COMMISSION MEMBER REPORTS

- i. No Discussion.

### XIII. VISITORS

- i. Dave Brune is present. No Comment.

### XIV. ACCOUNTS PAYABLE APPROVAL

#### 1. Accounts Payable/Monthly Payments

- i. Kerry motions to approve accounts payable payments. Neil seconds. All in favor. Motion is carried. Gary abstains.

XV. ADJOURN

Neil motions to adjourn April 14, 2021 Town Council Meeting at 8:16 PM; Kerry seconds; all in favor; motion carried.

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Dan O. Rankin, Mayor

ATTEST:

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Dianne Allen, Clerk/Treasurer