



VARIANCE

SUBMITTAL CHECKLIST

- ___ Application Fee of \$ 600.00
- ___ Original completed Town of Darrington Short Plat Application Form, with notarized owner's signature
- ___ Certificate of water availability (if required)
- ___ Site percolation study approved by the Snohomish County Department of Health (if required)
- ___ Certification from the Snohomish County treasurer that all taxes and assessments for which the property may be liable have been paid, satisfied or discharged as of the date of certification
- ___ Two (2) copies of 18" x 24" site plans AND Two (2) copies of 18" x 24" site plans for site-specific building projects. Drawings must be folded and project name showing (if required)
- ___ Proof of legal ownership of lot or lots
- ___ Copy of maintenance agreement for common utilities and access (if required)
- ___ Legal description of the site
- ___ Any sensitive area studies (if required)
- ___ A completed environment checklist (if required)
- ___ A drainage/stormwater design plan (if required)
- ___ A tree clearing plan (if required)
- ___ Elevation benchmark if over five (5) acres or property is in a flood zone. (if required)
- ___ Wetland delineation by Wetland Biologist (if required)
- ___ Traffic count/study (if required)

____ One (1) copy of written narrative describing the proposed action and purpose of the application

____ Topography of property

____ PDF of drawings emailed to dianne.allen@darringtonwa.us or supplied by disk/flash drive.

**Please submit all documents to Darrington Town Hall – 1005 Cascade Street,
Darrington, WA 98241**