



## SIGN

### **SUBMITTAL CHECKLIST**

\_\_\_ Application Fee of \$ 50.00

\_\_\_ Original completed Town of Darrington Sign Application Form, with notarized owner's signature

\_\_\_ Electrical Permit from Department of Labor & Industries (if required)

\_\_\_ Simple Illustration showing how the proposed sign shall look on the site

\_\_\_ A vicinity Map at scale of one inch representing 2 hundred feet, showing the property on which the proposed sign is located the street and nearest intersection

\_\_\_ A site Plan at the scale of one inch representing 25 feet showing the location of the sign, structures, right-of-way, easements, set back lines and property lines.

\_\_\_ Proof of legal ownership of lot or lots

\_\_\_ Elevation projections of the proposed sign, supporting structure, colors and materials and method of illumination.

\_\_\_ Conformance to Building Code Required

\_\_\_ Indicate whether this sign is temporary or permanent

\_\_\_ PDF of drawings emailed to [dianne.allen@darringtonwa.us](mailto:dianne.allen@darringtonwa.us) or supplied by disk/flash drive.

**Please submit all documents to Darrington Town Hall – 1005 Cascade Street,  
Darrington, WA 98241**