

TOWN COUNCIL MEETING

MINUTES

JANUARY 13, 2021

I. CALL TO ORDER

Mayor calls meeting to order at 7:02 PM

II. ROLL CALL

1. Gary Willis - Present
2. Kerry Frable - Present
3. Billie Burtenshaw - Present
4. Reed Rankin - Present
5. Neil Comeau - Present
6. Dan Rankin - Present
7. Dianne Allen - Present
8. Ivy Langston - Present

III. APPROVAL OF AGENDA

- i. Dan suggests to amend the agenda. He would like to add an executive session to roman numeral number X, and move Continued Business items 1 & 2 to number XI. Gary motions to approve the amended Agenda. Neil seconds. All in favor. Motion is carried.

IV. APPROVAL OF PREVIOUS MEETING MINUTES

- i. Reed motions to approve December 9, 2020 minutes. Neil seconds. All in favor. Motion is carried.

V. CONTINUED BUSINESS

3. Gary asks about the South Stillaguamish timber sale, and if we have sent a letter. Dan explains he is working on it and they are expecting it a week from Monday. We will also be sending a copy of our resolution with the support letter.
4. Gary also asks about the CLT project. He wants to know when they are going to start looking for contractors to get started. Susan Melrose with Forterra says they are preparing to go out to bid toward the end of February or March. She's presuming by April or May we will break ground. Gary asks if we have to take all acceptable bids for this project. Dan states it will be a standard bid contract and we will have to award the lowest responsive bidder. He also states we are hoping to start the hiring process for 3rd or 4th quarter of 2021. Kerry asks if we are supposed to break ground in spring, and Dan states we are a little behind. Until we have a signed contract with EDA and CERB, we can't move forward. We

already have CERB, we are just waiting on EDA. After this is done, we will be able to go to bid. Susan mentions the Town's application has passed all of the major hurdles, and we have been working to go through the EDA process. Unfortunately, they do not provide a timeline for us. Gary asks when the first payment will be due for the loan we took out on this project. Dan and Dianne believe the first payment is due a month after we take the loan out. We hope to close the property by mid-February, and we hope to have EDA and CERB under contract by the same time the first payment is due.

VI. NEW BUSINESS-DISCUSSION ITEM(S)

1. Interlocal Agreement between the Town of Darrington and The Snohomish Health District – Per Capita Contribution for Health District Services for the year 2021.
 - i. Reed motions to approve the Interlocal Agreement between the Town of Darrington and the Snohomish Health District – Per Capita Contribution for Health District Services for the year 2021 and for the Mayor to sign. Neil seconds. All in favor. Motion is carried.
 - ii. Gary says with everything that has happened and will happen he believes we should do this.

2. Interlocal Agreement between the Town of Darrington and Snohomish County for Jail Services
 - i. This reflects a 50% reduction for 2021, and 50% increase for 2022. This will put us on par with what the Sheriff's office asked us to pay a couple months ago.
 - ii. Reed motions to approve the Interlocal Agreement between the Town of Darrington and Snohomish County for Jail Services and for the Mayor to sign. Billie seconds. All in favor. Motion is carried.

3. Interlocal Agreement between the Town of Darrington and Snohomish Regional Drug and Gang Task Force
 - i. Gary asks how much the increase was from last year. Dianne doesn't remember or see an increase.
 - ii. Neil motions to approve the Interlocal Agreement between the Town of Darrington and Snohomish Regional Drug and Gang Task Force and for the Mayor to sign. Reed seconds. All in favor. Motion is carried.

4. Right-Of-Way Permit and Application Fee
 - i. We've been approached by Ziplly Fiber to use our right-of-way to bury fiber in. We've been working with our legal department to figure out what permits and ordinances we need to have to charge this. Dianne believes either December or November, it was brought to council for a franchise fee for the other internet company that came to town. Ziplly Fiber came to us about an application. Dianne took the ordinance we have, and looked at Granite Falls application to create this application. When it came to fees, she reflected Granite Falls amounts because they have done a lot of research on the subject. Dianne has been told by Granite Falls the companies pay an annual franchise fee for having their material in our right-of-way along with a \$100 application and a \$50 permit. They also have to pay by the foot, but the first 50 feet is included with the application fee. PUD, and Ziplly Fiber will be under contract for a franchise fee. Waste Management pay a percentage to have their garbage cans in our right-of-way. She believes that one is an administrative fee, not a franchise fee. Gary is worried charging Waste Management a franchise fee will raise the rates to the customers. Dianne still has a lot of research to do. Gary brings up Iron Goat cable company, and that they had to sign a contract if he remembers correctly. Dan can only recall that it only applied to cable TV.

- ii. Gary motions to approve Right-of-Way Permit and Application Fee. Kerry seconds. All in favor. Motion is carried.
5. Professional Service Agreement with Bruce C. Allen & Ass for consultant services- appraisal of ground lease value for CLT complex.
- i. Gary mentions in the past we've had to advertise for a bid every so often. Grant Weed has told us this is a one-time fee for the services. Gary asks if the auditors will be fine with that. Dan says yes.
 - ii. Reed motions to approve professional service agreement with Bruce C. Allen & Ass for consultant services and for the Mayor to sign. Neil seconds. All in favor. Motion is carried.
6. Professional Service Agreement with Tim Nordtvedt Pacific Rim Code Services for building plan review and inspection for the CLT complex.
- i. Discussion was held. (Ivy lost audio)
 - ii. Kerry asks if we wouldn't need him until we start building. Dan states we need his services now. He has to do the project review on the vertical structures.
 - iii. Gary motions to approve professional service agreement with Tim Nordtvedt Pacific Rim Code Services for building plan review and inspection and for the Mayor to sign. Neil seconds. All in favor. Motion is carried.

VII. COUNCIL/BOARD/COMMISSION MEMBER REPORTS

- i. Dan received a phone call this week from Sid Roberts, the newly elect to the board of directors for community transit. Dan states he needs to understand the route to Darrington, he was supposed to have discussion with Dan and Gary. Gary said the new CEO is going to come to Darrington because he would like to see all of the routes.

VIII. VISITORS

1. Marree Perrault, Jon Allen, and Susan Melrose are present.
2. Marree Perrault brings up the post welcoming the Darrington Police Department to the community. Gary notes that we don't have a police department. Gary questions if all police that come up here are supposed to have Darrington on their badge. Dan states the Sheriff and Sargent are, but none of the deputies. Dan mentions we have a more permanent sheriff coming up here. Dianne states his name is Jonathan Ricksacker.

IX. ACCOUNTS PAYABLE APPROVAL

1. Accounts Payable/Monthly Payments
 - i. Neil motions to approve accounts payable payments. Reed seconds. All in favor. Motion is carried. Gary abstains.

X. EXECUTIVE SESSION

1. Dan closes the regular meeting at 7:56 to allow the executive session begin. Regular meeting resumes at 8:44 p.m.

XI. CONTINUED BUSINESS (continued)

1. Draft Water Banking Agreement with WA St Dept of Ecology
 - i. Gary motions to approve Draft Water Banking Agreement between Town of Darrington and WA St Dept of Ecology and for the Mayor to sign. Reed seconds. All in favor. Motion is carried. Kerry and Neil are not present.
2. State of WA Application to enter a Water Right into the Trust Water Right Program
 - i. Reed motions to approve St of WA Application to enter a Water Right into the Trust Water Right Program and for the Mayor to sign. Billie seconds. All in favor. Motion is carried. Kerry and Neil are not present.

XII. MAYOR'S REPORT

1. There should be an article in the Everett herald in the next 3-10 days about the wood innovation center.

XIII. ADJOURN

Billie motions to adjourn November 11, 2020 Town Council Meeting at PM; Reed seconds; all in favor; motion carried.

Dan O. Rankin, Mayor

ATTEST:

Dianne Allen, Clerk/Treasurer