

# TOWN COUNCIL MEETING

## MINUTES

AUGUST 12, 2020

### I. CALL TO ORDER

Mayor calls meeting to order at 7 PM

### II. ROLL CALL

- i. Gary Willis - Present
- ii. Kerry Frable - Present
- iii. Billie Burtenshaw - Present
- iv. Reed Rankin - Present
- v. Neil Comeau - Present
- vi. Daniel Rankin - Present

### III. APPROVAL OF AGENDA

- i. Gary motions to approve the Agenda. Billie seconds. All in favor. Motion carried

### IV. APPROVAL OF PREVIOUS MEETING MINUTES

- i. Neil motions to approve July 8, 2020 minutes; Kerry seconds; All in favor; Motion carried.

### V. GUEST SPEAKERS

#### 1. ~~Shawn Frederick~~ Ragina Gray – Snohomish County Health – COVID Pandemic

- i. Ragina is the newly appointed head of environmental health. Ragina is present to discuss what the Health District has been up to in 2020 and what they are hoping to do in 2021. She discusses the county's COVID response. The Target for the county is less than 25 cases per 100,000 in a two-week period. The Health District is optimistic that the county has reached the peak of this influx and that the county is on the down slope.
- ii. Gary asks about the first graph, if that graph shows cases per day of Covid in Snohomish County. Yes, it is.

#### 2. Drew Bono – information on the startup of a local internet company

- i. Drew is present to give an update on the new internet startup. The idea is to bring affordable and more reliable internet to the community and in order to do that, this group of volunteers have created a nonprofit. Contracts that have been established to get transmitters on power poles to get the service from down the valley to Darrington. The last piece is to get points of distribution set up in Darrington to get the service to the community. The nonprofit has partnered with a company that has services in Skagit and Whatcom counties to assist them with

getting the last pieces together. Three to five telephone poles will need to be put up in the Town to provide service.

- ii. Gary asks if this will interfere on the current services in town. Drew explains that this new service should help improve the current services in Town in the sense that with another service available, it will unclog those services.
- iii. Kerry asks how big the equipment will be on the poles. Drew says that he is not positive but it should be smaller than a cable dish.
- iv. Dan is concerned that the poles and equipment will tarnish the views the Town offers and would like to see where the poles will be located. Drew has provided a map within the packet of information that he has provided that shows three of the sites that they are looking at.
- v. Gary asks if they can not use the existing PUD Poles. Drew explains that they would not be able to do that because the equipment on their poles would interfere with the nonprofit's equipment plus the cost to rent the space on the poles would not be cost effective and cause the cost of this service to go up.
- vi. Their hope is that the equipment will be up on the poles before the snow comes this winter. Hopefully buy the end/first of the year. If not, within the first 6 months of next year. They are waiting on an agreement with the Town.

## VI. CONTINUED BUSINESS

### 1. Fall Clean-up

- i. After the clean up was canceled in the fall, it was discussed rescheduling the event for the fall. COVID caused the cancellation this spring. COVID will more than likely still be prevalent, but with the information that the Council now has on precautions that need to be taken due to COVID, Council now has to decide to move forward with the cleanup.
- ii. Gary asks if Council decides to move forward with the cleanup, and then has to cancel at the last minute again, what would that cost the Town. Dianne is fairly certain that it will not cost the Town anything.
- iii. If Council decides to go forward, Dianne just needs a month to discuss this with Waste Management.
- iv. Gary would like to see it at the end of September.
- v. Kerry is concerned with the 6feet apart rule and there being no more than 5 people rule. Dianne discusses that at previous events, people are waiting in their cars while they wait for their turn to dispose of their cleanup items.
- vi. Dianne will move forward with scheduling this event.

### 2. Business/Organization Relief Grant Program – Round 2

- i. There was one business that turned in an application.
- ii. Dianne says that round 2 was set at \$750, the applicant had \$1,000 in reimbursement. Dianne asks to award the \$1,000 that they had requested
- iii. Gary motions to approve the application for \$1,000. Neil seconds. All in favor. Motion carried.

### 3. Snohomish County Sheriff Contract

- i. Dianne discusses the meeting with the County Sheriff's office. There were three proposals. The Interlocal Agreement provided is for proposal 1, which is the same services as the previous contract.

- ii. Gary asks for the cost of the last contract. There is about \$100,000 dollar difference between this contract and what the Town paid in 2020.
- iii. Billie asks if the Town is provided with information on the calls that they receive within city limits that include their response time. Dan says that the Town can do a public records request for that information.
- iv. Gary would like to know if the officers patrol Forest Service lands. Dan says that the day shift does respond and patrols on Forest Service lands within the school district.
- v. Dianne explains that the Town is paying for the percentage of calls that come from the town.
- vi. Gary would like to table signing this contract until more information can be provided.
- vii. – motions to approve the Snohomish County Sheriff Contract for 2021-2023 with current level of service and for the Mayor to sign. – seconds. All in favor. Motion carried.

#### 4. WA St. Community Economic Revitalization Board – CERB – Initial offer of Financial Aid

- i. This is an agreement with them that the Town will work towards a contract in the next couple of months to receive grant funding for the Wood Innovation Center.
- ii. Reed motions to approve CERB Initial Offer of Financial Aid and for the Mayor to sign. Gary seconds. All in favor. Motion carried.

#### 5. FYI- CERB Capital Agreement – Council review and comment (not ready to sign yet)

- i. Gary wants to verify that before we accept funding that there would be a signed lease contract with the company that will be leasing the land for the CLT facility. Dan explains that yes, there will be a lease contract, it is part of CERB Requirements.

#### 6. Letter to residents encouraging CENSUS reporting.

- i. Dianne has provided a draft letter to the residents encouraging CENSUS reporting. Dianne suggests that this letter be put in the utility billing.

### VII. NEW BUSINESS-DISCUSSION ITEM(S)

#### 1. Alternate Representative to Snohomish County Tomorrow

- i. Dan has been appointed as the representative for the Town for several years. There are instances when Dan can not make it to the meetings. They are one Thursday evening a month in Everett. These meetings are currently on Zoom. Dan asks if there are volunteers as an alternate. Billie offers to be an alternate.
- ii. Gary makes a motion to appoint Billie as an alternate. Neil seconds. All in favor. Motion carried.

#### 2. Appointment of Donald Williams and Kristin Lavelle to Planning Commission to fill the two vacant positions.

- i. This comes from a recommendation from the Planning Commission.
- ii. Jessica Coleman and Kelli Smith have resigned from the Planning Commission.

- iii. Reed motions to approve the appointment of Donald Williams and Kristin Lavelle to the Planning Commission. Kerry(?) seconds. All in favor. Neil abstains. Motion carried.

### 3. Darrington Food Bank – extend lease option on airport property-

- i. Adrienne Hall, Lavinia and the Food Bank board are present to discuss the proposed 25-year lease.
- ii. Kerry asks Dianne what the minimum amount that can be charged. Dianne says that the Council can decide that. The current space that they are looking at for leasing airport property would cost, per airport policy, \$2,250. Dan suggests that the policy be changed.
- iii. Discussion was had on the airport policy.
- iv. Lavinia says that the board will need the lease agreement signed before they can go forward with obtaining funding.
- v. The board state that they can wait for the September meeting to give the Council time to approve any policy changes before signing the lease.
- vi. It is suggested that the Town charge the Food Bank \$5 a year for the lease.
- vii. This has been tabled until the September Council Meeting.

### 4. LDA permit to Snohomish County

- i. The Town will not be putting money towards any expenses associated with the permitting process. There is an agreement with Fortera that Fortera will pay any fees associated with this permitting process.
- ii. Neil motions to permit the Town of Darrington to submit the LDA permit to Snohomish County and for the Mayor to sign. Billie seconds. All in favor. Motion carried.

5. Gary asks when Mark's last day is. Tomorrow is Mark's last day. There have been 6 applicants, 4 will be interviewed next week. Charles White, Steve, Dianne and Dan will be doing the interviews. With the applicant, there will be 5 in the room, complying with COVID rules. As far as the Temp position, the Town has only received one application. The plan is to have a full time third person in the office to prepare for Dianne's retirement.

6. Gary asks what the office's days and hours are. The office is Monday through Friday, 9am-3pm. Gary asks when the office will stay open until 5pm. Dianne does not know when that will happen yet. Gary is concerned that with the CLT project and two new employees, the office is going to get busy. Gary would like to know if the COVID funding pays for the time that the office is closed when the office is not open 9am-5pm. The funding the Town received could not be used towards payroll.

## VIII. MAYOR'S REPORT

1. HRSA Grant was awarded to the Health District to staff and run programs in the Sky Valley and in Darrington, drug and drug abuse related funding. The Health District is working on a plan to implement that in the next three years. The grant was for \$1million.

## IX. COUNCIL/BOARD/COMMISSION MEMBER REPORTS

X. VISITORS

XI. ACCOUNTS PAYABLE APPROVAL

1. Accounts Payable/ Monthly Payments.

- i. Billie motions to approve the accounts payable/monthly payments. Gary seconds. All in favor. Motion carried.

XII. ADJOURN

Kerry motions to adjourn August 12, 2020 Town Council Meeting at 8:58 PM; Reed seconds; all in favor; motion carried.

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Dan O. Rankin, Mayor

ATTEST:

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Dianne Allen, Clerk/Treasurer