



Town of Darrington

1005 Cascade St. PO Box 397
Darrington, WA 98241
360-436-1131 darrcityhall@frontier.com

Office Use Only
Date Received:
Received by:

SPECIAL EVENT PERMIT

Name of Applicant/Organization: _____

Name of Contact: _____ Phone: _____

Mailing Address: _____ City: _____ Zip: _____

Email: _____ Fax: _____

On-Site Contact: _____ Phone: _____

Property Owner: _____ Phone: _____

EVENT INFORMATION

Event Name: _____ Event Date(s): _____

Event Location (attach map if needed): _____

Event Description:

Has this event occurred in the past? YES NO Is this a public or private event? _____

Hours of operation: _____ Set-up Date/Time: _____ Take Down Date/Time: _____

Number of Staff/Volunteers: _____ Estimated number of participants: _____

Is this an event involving political or religious activity intended primarily for the communication or expression of ideas?
YES NO

Does the event require painting on Town streets, sidewalks, or paths? (Only non-permanent paint is allowed) YES NO

Public Property requested to be used, if any (parks, streets, airport, etc): _____

Type and amount of noise generated: _____

Describe measures used to manage and clean up litter: _____

Describe measures to be used to provide adequate sanitation facilities: _____

Describe emergency service accommodations: _____

TOWN SERVICES REQUESTED:

- Street Barricades/Blocked
- Signs (No Parking or other)
- Street Cleared prior to event
- Restrooms open Location: _____
- Water supply Location: _____
- Power supply Location: _____
- Police Assistance Type: _____
- Banner Hanging
- Other (describe): _____

INSURANCE- The Town does not maintain insurance that will respond to claims against the applicant arising out of the use of facilities by the applicant ,it's members, or those attending the event. Depending on the type of event you are planning, and the activity and risk level of your group, you may be required to obtain bodily injury and property damages liability insurance in accordance with Town policy, listing Town of Darrington as an additional insured on the policy, and be responsible for obtaining said insurance. Events on public property require insurance. The Town of Darrington will determine whether you must obtain liability insurance.

AGREEMENT: Participants shall defend, indemnify and hold harmless the Town of Darrington, it's agents, employees and officials, while acting within the scope of their duties, from all causes of action, demands and claims, including the cost of their defense, arising in favor of the organization, the organization's employees or third parties on account of personal injuries, bodily injuries, death, or damage to property arising out of the acts or omissions of the organization, it's employees or representatives, concessionaires of the event or any other person or entity, except for liability caused due to the sole negligence of the city.

DATE: _____ **SIGNATURE OF APPLICANT:** _____

ORGANIZATION/TITLE: _____

OFFICE USE ONLY

APPROVED BY: Town Clerk Utilities Dept. Fire Dept. Airport Dept.

PERMIT DETAINED FOR THE FOLLOWING REASONS:

APPROVAL UNDER THE FOLLOWING CONDITIONS:

TOWN REPRESENTATIVE: _____ TITLE: _____ DATE: _____